



AK After School Program (K-5) **2012/2013**

Dear Parent(s):

The After School Program is funded through a grant called the ASES or After School Education and Safety Grant. Through the funding provided by this grant, we are able to serve students at all grade levels. We consider this to be a privilege to participate in the After School Program and want this privilege extended to the families here at AK School.

The AK after school program consists of four components: homework help, stations, recreation and enrichment. It is critical that your child attend the first two hours of the program daily, so they do not run the risk of being cut from the program. This means that students need to be picked up after 4:30, but prior to 6:00 pm, unless they have sports, family or a parallel program commitment they need to leave earlier for.

There is a limited space in this program, a waiting list is necessary. The names will be placed on this list once the program has reached capacity. The names will be pulled from this list on a first come, first serve basis. Because there is limited space, ASES **requires** good behavior and students who are willing to do their homework. The expectation in behavior and homework will be consistent and communication via phone calls and or notes will be used to assist in communication. Upon the **third** situation requiring a student be sent home or parent called, he/she will be dismissed from the program. Additionally, if a student is picked up late on three separate occasions, they

will also be dismissed from the program. If your child is dropped from the program, your child will be eligible to reenroll the next school year. After school intervention classes are also conducted in addition to the after school program. Students will be referred to this program by their classroom teacher. The intervention classes run parallel to the after school program. Intervention students may attend the after school activities in conjunction or independently, depending on enrollment limitations.

If you have any questions, please refer them to me. I am available Monday thru Friday 2:30-5:30.

Thank you and I look forward to working with the families here at AK School.

Sincerely,

Debra Maldonado
822-4440 ext. 2025
K-5 after school program

Please sign and return this portion

- I acknowledge that I have received the letter outlining the After School Program wait list and behavior policies and procedures as well as the late pick-up agreement and that I understand if my child's behavior or attendance becomes an issue, they will be dropped from the program. By signing this, I agree to the terms of the AK After School Program.

Parent/Guardian Signature

Date

